**Job Title:** Trainee Energy Adviser

**Location:** Bridport office with travel to outreach and community venues in the area.

**Salary:** up-to £26,845 per annum gross FTE

**Hours per week:** 15-25 per week

**Type of contract:** 12 months fixed term, with a further 12 months continuation funding likely.

**Closing date:** Midnight Tuesday 28 March 2023

**Interview date:** tbc

Bridport and District Citizens Advice is seeking to recruit an enthusiastic trainee adviser with good people skills for an immediate start in our energy project. This is a great opportunity to start a career in the advice sector and develop your skills and experience in a supportive environment.

You will be fully trained to assist with energy outreach work offering advice on energy saving in the home, switching energy suppliers, and guidance on how to access schemes that help vulnerable people stay warm and lower energy bills. Advice is delivered in outreach settings by engaging with existing community groups.

You will also undertake training to provide one to one energy advice appointments to people who are in, or at risk of, fuel poverty and may be struggling to pay their bills. Energy advice includes advice on energy efficiency, income maximisation and applying for grants and discretionary help to reduce bills.

The project aims to build financial resilience among vulnerable consumers, reduce fuel poverty and increase the likelihood of households being able to meet their heating requirements to stay warm. Advice may cover reducing energy expenditure, income maximisation, avoiding debt and disconnection, and referring people on for additional help and advice where appropriate.

You will need to demonstrate the personal skills and competences required to deliver advice and a commitment to ongoing learning. A full driving licence is desirable.

To apply please send your CV to advice@bridport-cab.org.uk

For an informal discussion about the post please contact Rovarn Wickremasinghe:

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